

## MINUTES OF THE PACIFIC SEABIRD GROUP EXECUTIVE COUNCIL

21 December 2020 Conference Call

12:00pm- 1:00 pm (Pacific Savings Time – UTC-8)

Amended and approved, February 2, 2021

**Present:** Rob Suryan (Chair), Roberta Swift (Chair-Elect), Kirsten Bixler (Treasurer), Peter Hodum (Vice Chair for Conservation), Olivia Bailey (Secretary), Rachael Orben (Washington/Oregon Regional Representative), Katie Stoner (Northern California Regional Representative), Mary Cody (Non-Pacific U.S. States Regional Representative), Marc Romano (Alaska/Russia Regional Representative), Nina O’Hanlon (Europe and Africa Regional Representative), Kerry Woo (Canada Regional Representative), Kristin Brunk (Student Representative), David Craig (Past Chair), Chung-hang Hung (Asia and Oceania Regional Representative) [14].

**Absent:** Cristián Suazo (S. California, Latin America, Hawaii Regional Representative) [1].

**Others Present:** Jane Dolliver (Communications Committee Coordinator), Emma Kelsey (Membership Committee Coordinator), Katie O’Reilly (Elections Committee Chair), Kim Nelson (Chair, Marbled Murrelet Technical Committee), Anna Vallery (PSG 2021 Local Committee Member), Derek Harvey (PSG 2021 Local Committee Member) [6].

### 1. APPROVE 21 DECEMBER AGENDA

Motion to discuss the 21 December 2020 agenda moved by Olivia, Peter seconds

Motion to approve the 25 December 2020 agenda moved by David, Olivia seconds

Abstentions: 0, Nays: 0, Yays: 14, motion passed unanimously

### 2. APPROVE 25 NOVEMBER 2020 MEETING MINUTES

Motion to discuss the 25 November 2020 meeting minutes moved by Olivia, Kirsten seconds

Correction to spelling of Whova. Rob will send Olivia comments.

Motion to approve the 25 November 2020 moved by Roberta, Mary seconds

Abstentions: 0, Nays: 0, Yays: 14, motion passed unanimously

### 3. MAMU SURVEY PEER REVIEW PROPOSAL

MMTC has nearly completed the MAMU survey protocol. The final draft will be ready for peer review in April or May (after full MMTC and PSG EXCO review in Feb and Mar). We would like to

offer \$500 to each of 3 peer reviewers for a total of \$1500. The last survey protocol completed by PSG MAMU technical committee was peer reviewed as well. Reviewers were compensated but by the Forest Service and not PSG. It is appropriate for PSG to pay for the peer review because it is a PSG publication.

Comment: Because we have received a good amount of sponsorships this year, we will have the money in our general fund to cover this cost.

Motion to approve the request for \$1500 for 3 peer reviewers for the MAMU survey protocol moved by David, Marc seconds

Abstentions: 0, Nays: 0, Yays: 14, motion passed unanimously

Kirsten will work with Kim to distribute the money to MAMU survey protocol peer reviewers.

#### 4. UPDATES

Motion to discuss Updates moved by Olivia, Peter seconds.

##### 4a. PSG 2021 VIRTUAL MEETING UPDATE

Had a demo of the Whova app with Jenn Barrett. Overwhelming, there is a bit of a learning curve. Jenn and Connect Consulting will set up additional training to get EXCO and LOCO members up to speed on platforms. There will be support from Connect Consulting and WHOVA before and during the meeting.

As of the 20th, we have 54 registrants. Have brought in over \$7,000. Website is working well. Fundraising requests are all out, waiting for responses. We've received 2 significant donations and have received a few small donations. The silent auktion is linked on the website, we have received 17 items so far. Pushing for more announcements to increase registration, trying for 2x/week. Planning to highlight field trips and plenaries through social media posts. Will push registration reminders as we get closer to the price increase deadline.

Field fails social event has 29 people registered, but we do not have anyone signed up to share a field fail yet! If anyone from EXCO has one that they would like to share, please send them. We have 3 people (2 pending) lined up for the ECS panel. Hoping for more students to sign up for the Student-Mentor Session. Registration is going well for field trips. One trip has 37 people signed up! Merchandise is live, we have made about \$40 so far for PSG as of 12/9.

Jen Barrett and Connect Consulting can ensure that our program booklet is 508 compliant and can also do live captioning services if we need it or if anyone requests them. They would need to request these in advance - this is currently not part of our registration. We will explore the possibility of adding closed captions to some or all videos after the conference.

EXCO will register for the annual meeting.

EXCO will send Marc field fails stories.

Jane and Marc will work on getting word out about closed captioning services.

#### 4b. PSG 2021 SCIENTIFIC PROGRAM UPDATE

Scientific program is coming together, received ~90 abstracts for posters and oral presentations. Deadline just passed. About ⅓ are posters but need to confirm. May open up registration for “late-breaking” posters - no oral presentation submissions. 2 discussion sessions planned - effects of wildlife on MAMUs and 100-year anniversary of BBL. Have confirmed 5 plenary speakers!

#### 4c. PSG 2021 DEI EVENT

Katie, Anna, and Derek are working as part of the 2021 Local Committee to form a DEI event at the annual meeting. Attended the panel during Waterbirds meeting, very powerful. Suggesting that the event be facilitated by a DEI specialist. Would like to have discussion via a discussion board on the WHOVA platform - daily questions. Scheduled event could occur during the annual meeting or week after. There are multiple format options - plenary, panel, small facilitated discussion, workshop; multiple theme options. Will prepare a budget, if need be, for next meeting. Will know more after contacting a possible facilitator.

Katie will send EXCO a budget for DEI event when able.

#### 4d. AWARDS UPDATE

One LAA will be given out this year - the recipient has been contacted. Did not receive any other complete nominations.

#### 4e. TREASURER'S UPDATE

The current account balance is attached, looks good. Upcoming - filing taxes.

EXCO will send Kirsten their volunteer hours.

#### 4f. ELECTIONS UPDATE

Have great candidates this year, 2-3 have agreed to stand for each position. Marc and Jane are working on compiling the ballots on SurveyMonkey, elections will begin no later than 14 January 2021. Close no later than 12 February 2021. Entire team has done a great job!

#### 4g. MEMBERSHIP COMMITTEE UPDATE

Emma will be stepping down as membership coordinator at the end of the year. The new membership coordination committee is Stephanie Loreda and Jenn Urmston.

The membership drive went well. We were able to get original seabird artwork from artists. There seems to have been a good response to the drive but we'll know for sure when we look at the numbers. Emma has downloaded the membership numbers weekly but has not had time to look at them. It is now easier to look up the number of members than it has been in the past.

#### 4f. COMMUNICATIONS COMMITTEE UPDATE

Communications Committee discussed weekly posts to the listserv. Concerns include the time and effort it would involve for those already working on social media posts. Concerned about redundancy for those who are already on social media.

*Pacific Seabirds* is still in progress. Social media posts continue to go out regularly across all platforms. PSG 2021 CVENT website is up. Wieteke has made more updates to the website!

#### 4g. THE SEABIRD GROUP DEI WORKING GROUP

Received a request for PSG participation in a DEI Working Group from Liz Humphreys, the Chair of The Seabird Group. They organized a similar LGBT working group/event in October and had success. This will focus on DEI issues in the seabird community. Hoping to have an initial meeting in January or February and are hoping that 1-2 representatives from PSG will join.

Comment: I am interested in attending.

Comment: Rachael and Cristián were involved over the summer with DEI issues, maybe they would be interested in joining the working group.

Olivia will contact Rachael and Cristián about DEI Working Group, will send Peter Doodle poll information.

## 5. ADJOURN

Motion to adjourn moved by Olivia, Kirsten seconds

Abstentions: 0, Nays: 0, Yays: 14, motion passes

## 21 DECEMBER AGENDA

(\* Indicates need for a vote)

1. Roll call & approve agenda\*
2. Approve minutes 25 November 2020\*
3. MAMU Survey Peer Review Proposal
4. Updates
  - 4a. PSG Virtual Meeting 2021 Update
  - 4b. PSG 2021 Scientific Program Update
  - 4c. PSG 2021 DEI Event
  - 4d. Awards Update
  - 4e. Treasurer's Update
  - 4f. Elections Committee Update
  - 4g. Membership Committee Update
  - 4h. Communications Committee Update
  - 4i. The Seabird Group DEI Working Group
5. Action items and adjourn