

MINUTES OF THE PSG EXECUTIVE COUNCIL MEETING

19 May 2017 Conference Call

2:00pm-3:00pm (Pacific Daylight Time – UTC-7)

Amended and approved 20 July 2017

Present: Kyra Mills-Parker (Chair), Jane Dolliver (Secretary), Mark Rauzon (Vice Chair for Conservation), Martin Renner (Treasurer), Peter Hodum (Washington/Oregon), Robb Kaler (Alaska/Russia Regional Representative), Trudy Chatwin (Canada Representative), Adrian Gall (Chair-Elect), Andre Raine (S. California, Latin America, Hawaii), Anna Weinstein (Northern California Representative [10]).

Absent: Kuniko Otsuki (Asia/Oceania Regional Representative), Chris Tyson (Student Representative), Nina Karnovsky (Past Chair), Ross Wanless (Europe/Africa Regional Representative, Samantha Richman (E Coast US Regional Representative) [5].

1. ROLL CALL AND REVIEW AGENDA

Motion to begin discussion of 19 May 2017 agenda moved by Jane, Trudy seconds.

Comment: add item 4, “update from regional reps: coloring book”

Motion to approve the 19 May agenda, with one change, moved by Jane, Adrian seconds

Abstentions: 0, Nays: 0, Yays: 10, motion passed unanimously.

2. MEETING MINUTES

Move to start discussing 2 May 2017 meeting minutes moved by Jane, Robb seconds

Comment: one typo fixed on page 1: “welcome”

Comments: last statement on 4b change to USFWS representative Motion

to accept minutes with edits moved by Mark, Jane seconds Abstentions:

0, Nays: 0, Yays: 10, motion passed unanimously.

3. FISCAL YEAR 2017 APPROVAL

Motion to discuss Report 2, FY2017 budget version 2, moved by Jane, Peter seconds.

Comment: Line 3 – membership \$10,483 figure in notes is from budget version 1 Question:

Line 3 - is this the most up to date information? Ans: Yes.

Question: Is there help needed from Lindsay re: RegOnline? Ans: Help was requested.

Membership Coordinator was copied, but did not respond.

Question: Line 4 – General fund - FY16 was \$13,265, FY17 estimate is \$5K. Ans: Yes, conservative estimate.

Question: Line 6 – Registration fees are actual, updated? Ans: There was no reason to look for updates, assumed correct.

Question: Was the 2017 LOCO going up update the final registration fees? Ans: yes.

Peter will send updated numbers from PSG 2017 today.

Question: Line 9 – an expense, not an income. Ans: Yes, it will be removed.

Question: Line 11 – endowment capital gains Ans: unable to predict – this is the best estimate.

Comment: Endowment is invested in stocks, and from capital gains, we pay contribution to Marine Ornithology and Pacific Seabirds. It does not make sense that budget line items come from these capital gains (they are the same every year – e.g., when we make more on capital gains, we don't spend more on Marine Ornithology).

Comment: Craig S. Harrison Conservation Fund is based on donations, not endowment.

Question: How was endowment fund started and what is its purpose? Ans: no clear answer.

Jane will contact the endowment chairs to add this into info the Treasurer receives. Comment: Capital gains get re-invested back into the endowment, and lifetime memberships contribute to the principal.

Question: Line 12 - lifetime memberships – no amount? Ans: not heard anything from the Membership Coordinator.

Kyra will contact Jenn about all membership income and life membership income.

Question: Line 18 – website email hosting is not due in 2018, but there is \$300 for FY17? Ans: this should be replaced with \$50 for automatic renewal of https digital certificate on the PSG website. It facilitates an encrypted connection. None of the website content we have requires this – no technical need. Anne (website contractor) mentioned google has made a push to enable most websites to allow https:// connections.

Question: Line 22 – \$1200 in ongoing expenses for the website – is this correct? Ans: Yes.

Question: Line 35 – RegOnline Fees – does this include any fees associated with abstracts? Ans: we do not know. Adrian contacted RegOnline about the abstract service w/ Cvent, and details are forthcoming.

Question: Line 36 – Bank fees have increased? Ans: Yes, \$240 is still the best estimate.

Question: Does this include transfer fees, for example? Ans: No, need to increase to \$300.

Question: Line 43 – No figure for student travel awards - who has this information? Ans: previous LOCO 2016 or Past Chair (awards Chair) in 2016.

Question: Line 44 – keynote speakers were covered under Chair's discretionary fund? Ans: No, they are included in line 41.

Question: Line 4 – how many donations have we received so far? Ans: unknown, will check.

Question: Line 4 – does that include corporate sponsorships Ans: No, most sponsorships provide costs associated with the annual meeting (line 41).

Question: Do donations go up when registrations open for annual meeting? Ans: Yes, but we need to advertise more to continuously increase donations.

Motion to approve the FY16 budget with corrections as discussed above.

Abstentions: 0, Nays: 1, Yays: 9 motion passed.

Martin will send out the budget by next Friday, 26 May 2017.

4. UPDATE FROM REGIONAL REPS – COLORING BOOK Species nominations by region:

Canada: Marbled Murrelet, Tufted Puffin, Double-crested Cormorant. Alaska: Kittlitz's Murrelet, Whiskered Auklet, Red-faced Cormorant

Hawaii: Newell's Shearwater, Great Frigate Bird, Laysan Albatross

S California: Brown Pelican, Ashy Storm-Petrel, Guadalupe Murrelet

Latin America: Heermann's Gull, Inca Tern, Blue-footed Booby, (Pink-footed Shearwater)

Washington/Oregon: Marbled Murrelet, Rhinoceros Auklet, Glaucous-winged Gull, Pigeon Guillemot, others

Asia/Oceania: Short-tailed Albatross, Japanese Murrelet, Rhinoceros Auklet

East Coast US: Spectacled Eider, Red-footed Booby

Europe/Africa: African Penguin

All regional reps will send photos and fun facts text to Che by 1 June 2017.

Question: no Common Murre or kittiwake? Ans: on Alaska and Washington/Oregon list

Question: how many species is the goal total? Ans: 25, some "lower" nominations in some regions can fill in the list where there are doubles (e.g., Marbled Murrelet, Tufted Puffin).

5. ADJOURN

Motion to adjourn moved by Peter, Martin seconds.

Abstentions: 1, Nays: 0, Yays: 9, motion passed unanimously.

AGENDA

1. Roll call & review agenda
2. Approve 2 May 2017 meeting minutes
3. Approve FY 2017 budget
4. Update from Regional Representatives
5. Action Items and adjourn