

MINUTES OF THE PSG EXECUTIVE COUNCIL MEETING
15 November Conference Call 16:00-17:00 (Pacific Standard Time)
Amended and approved 16 December 2016

Present: Jane Dolliver (Secretary), Nina Karnovsky (Chair), Kyra Mills-Parker (Chair Elect), Martin Renner (Treasurer), Robb Kaler (Alaska/Russia Regional Representative), Stan Senner (Vice Chair for Conservation), Kuniko Otsuki (Asia/Oceania Regional Representative), Yuri Albores-Barajas (S California/Latin America/Hawaii Regional Representative), Stephanie Avery-Gomm (Canada Representative), Chris Tyson (Student Representative) [10].

Absent: Kathy Kuletz (Past Chair), Ross Wanless (Europe/Africa Regional Representative), Peter Hodum (Washington/Oregon Representative), Samantha Richman (E Coast US Regional Representative), Anna Weinstein (Northern California Representative) [5].

1. ROLL CALL AND REVIEW AGENDA

Motion to accept the 15 November 2016 agenda with changes to the presenters and addition of Item 4g: "Elections Committee Update" moved by Jane, Nina seconds.
Abstentions: 0, Nays: 0, Yays: 10, motion passed unanimously.

2. MEETING MINUTES 13 OCT 2016

Motion to approve the 13 October 2016 minutes with Kathy's edits moved by Nina, Martin seconds.
Abstentions: 0, Nays: 0, Yays: 10, motion passed unanimously.

3. UPDATES

(3a - 1) 2017 Annual Meeting Local Committee Update

To date, 38 people have partially or completely registered, 31 abstracts have been submitted. The Local Committee is keeping the website and RegOnline up-to-date, and reaching out via Facebook, Twitter and Instagram. There was high demand for PSG Technical Committee Meeting space/time – they have been trying to fit them all at the convention center, in lobby or Puget Sound Partnership offices. Phone lines are not being purchased, some projectors are being borrowed. Fundraising received: \$5000 from NOAA, \$2050 from Chase Productions. Additional funds are expected from WDFW. Many letters have been sent to potential sponsors. The audio-visual contract is final, the poster board contract is being finalized. Merchandise will be t-shirts and sweatshirts. PSG 2017 will offer two field trips – a birdwatching walking tour of the Nisqually National Wildlife Refuge and a boat-based birdwatching tour of Protection Island and the Strait of Juan de Fuca.

Q: Should we extend the abstract deadline? Ans: Yes.

Q: Should the deadline be extended past one week (next week is Thanksgiving)? Ans: Yes, until 2 Dec.

Comment: An extension will decrease last-minute changes to abstracts and registration.

Comment: I'm in favor of extending the abstract deadline to boost registration

Q: Should there be two, week-long extensions? Ans: No.

Kyra will send out notice of the abstract deadline extension.

Q: Is the early career scientist event still happening? Ans: Yes, needs an organizer.

Jane will contact Nathalie about including the early career scientist event/panel

(3a - 2) 2017 Student Mentor Session

Email reminders have gone out about donations for silent auction, student room share google doc, and the student mentor meeting.

Chris will review feedback re: the student mentor session and suggest a format for 2017 on the next call.

Q: How are emails being sent out to students? Ans: one email was sent to all former student attendees to encourage students to submit abstracts, one email about student room shares was sent to all previous attendees.

Comment: The best way to reach new students is to send a reminder to the listserv.

(3b) Annual Meeting Scientific Program

One new special paper session was added: marine spatial planning.

(3c) Student Travel Awards

A total of ten applications were received, eight were students, two were foreign scientists. There is less money available, but fewer applicants, and Tacoma is a less expensive destination than Hawaii. Additionally, some students who applied are local, so their requested funds are less.

Kathy, Nina and Kyra will meet to discuss how to split available student travel funds.

(3d) Lifetime Achievement and Special Achievement Awards

All awardees have been notified and all have accepted the award. We are not sure if Sarah Wanless will be able to accept her award in person. If not, we will arrange for her to participate remotely.

Kathy will determine funds available to support awardee travel, registration, and banquet costs.

Kathy will begin work on the wording and purchasing of the plaques the awardees receive.

(3e) 2018 Annual Meeting Location

It is likely the meeting will be in La Paz, Mexico. The local committee is very excited to host.

Kathy will call Yuri and talk about the specifics of hosting the 2018 Annual Meeting

(3f) Elections Committee Update

The Elections Committee Coordinator (ECC) is in the process of collecting biographies from the candidates. These will be sent out to the membership in early December with voting occurring Dec 15, 2016 - Jan 15, 2017. We need to fill the ECC position by 22 Feb 2017.

Yuri is interested in this position and will read the duties of the ECC in the PSG Handbook

Comment: some candidates nominated for positions agreed to run, on condition that the Code of Conduct is in place – that is motivation to finish and approve it.

Motion to adjourn moved by Kyra, Stan seconds.

Abstentions: 0, Nays: 0, Yays: 10, motion passed unanimously.

AGENDA (* indicates voting item)

4:00pm – Roll call and review agenda

4:05pm – Approve minutes 13 Oct 2016 *

4:10pm – Updates

- a. 2017 Annual Meeting Local Committee and Student Activities
- b. 2017 Annual Meeting Scientific Program
- c. Student Travel Awards
- d. Lifetime Achievement and Special Achievement Awards
- e. 2018 Annual Meeting Location
- f. Elections Committee Update

5:00pm - Adjourn