



Pacific Seabird Group

**Pacific Seabird Group 2017
Annual Executive Council Meeting (EXCO)**

* Indicates a vote will likely be needed

AGENDA

Wednesday, 22 February 2017

Tacoma Convention Center, Tacoma, WA

9:00 AM – 4:15 PM (Pacific Standard Time – GMT-8)

Toll-free number North America: 1-800-309-2350

See page 2 for additional numbers (Japan, Australia)

Conference ID: 5740100#

| Time | Agenda Item | Lead(s) | Page(s) |
|---------|---|------------|----------|
| 8:30AM | ARRIVAL AND SOCIALIZING | | |
| 9:00AM | INTRODUCTION | | |
| 10 | Welcome, introductions, roll call, quorum | Nina, Jane | |
| 5 | Review and adopt agenda* | Jane | |
| 5 | Approve 6 Feb 2017 minutes* | Jane | 3-6 |
| 9:20AM | REVIEW OF REPORTS | | |
| 15 | Overview of 2015-2016 activities & workplan | Nina | 1-2 |
| 10 | Discussion and questions of 2015-2016 reports | ExCo | |
| 9:45AM | BUDGETS | | |
| 60 | FY17 budget | Martin | |
| 10:45AM | TEA AND COFFEE BREAK | | |
| 11:00AM | BUDGETS CONTINUED | | |
| 25 | 2017 Local Committee update | Nathalie | 31 |
| 35 | 2018 Annual Meeting budget* | Yuri | .xls doc |
| 12:00PM | LUNCH | | |
| 1:00PM | COMMUNICATIONS | | |
| 15 | <i>Pacific Seabirds</i> | Nina, Jenn | 18 |
| 20 | Communications Committee Update | Jo | 28-30 |



| | | | |
|--------|--|-------------|----------|
| 1:35PM | ORGANIZATIONAL RECORDS & DELEGATES | | |
| 20 | Code of Conduct | Jo | |
| 10 | Bylaws* | Jane | 22 |
| 5 | PSG delegate to the ABC, IOC, PICES* | Jane, Nina | 27 |
| 15 | PSG Investment and Divestment | Martin | 11-14 |
| 2:25PM | PSG NEWS | | |
| 10 | Elections* | Alan B. | 20 |
| 10 | Roles and responsibilities of ExCo Members | Nina | Handbook |
| 15 | Future Meeting Locations, 2019-2021 | Kathy, Nina | |
| | | | |
| 3:00PM | TEA AND COFFEE BREAK | | |
| | | | |
| 3:15PM | MEMBERS AND GOVERNANCE | | |
| 10 | Membership | Jenn | 24-26 |
| 35 | PSG governance and operations | Chairs | |
| 15 | Other business / roundtable | ExCo | |
| | | | |
| 4:15PM | ACTION ITEMS | | |
| 5 | Review of action items | Jane | |
| 5 | 2016 Chair's closing remarks | Nina | |
| 5 | Welcome to the 2016-2017 ExCo | Kyra | |
| | | | |
| 4:30PM | ADJOURN | | |

Additional Teleconference Information

Toll-free in North America: 1-800-309-2350

Conference ID Number: 5740100#

Additional local U.S. call in-numbers: https://www.turbobridge.com/local_toll.html

Additional local international call-in numbers: <https://www.turbobridge.com/international.html>

Hamilton (Samantha): 905-481-0366

San Francisco (Anna): 415-363-6338

Mexico (Yuri): Guadalajara +52.33.5004.7251, Mexico City +52.55.4631.9973, Monterrey +52.81.4170.3636

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